

# Kentucky Textbook Adoption Updates



Spring 2017

## Updated Supplementals Chart!

APPROVED AND NOT APPROVED Categories of SUPPLEMENTAL INSTRUCTIONAL MATERIALS for purchase with Textbook/Instructional Resource Funds

APPROVED CATEGORIES	NOT APPROVED CATEGORIES
Reference and resource tools for student use (electronic, print, and printed)	Personnel services
Trade books for student use (electronic, audio, and printed)	Reproductive science books
Magazines, periodicals, publications (print, electronic, audio, and printed)	Consumable materials and supplies (e.g., manuals, worksheets, paper, copies, etc.)
Supplemental print materials for student use (non-consumable)	Customized Management Programs
Printed AV materials (transparencies, slides, and overheads)	Core and study materials (e.g., audio and video tapes, transparencies, slides, consumable 3D video, CDs)
Manipulatives, models, calculators, probes, hardware, instruments used by multiple students in multiple classrooms, laboratories (related to mathematics)	Blank folders, image containers, rulers, additional pens
Subscriptions for web-based instructional materials	Public address systems & other equipment in a room (intercoms, microphones, headphones, etc.)
Prepared electronic instructional materials (CDs, DVDs)	Computers, tablet response systems
Computer applications, charts, maps and globes	Videoconferencing and related equipment, other instructional equipment, overhead projectors, interactive white boards
Software (learning centers)	Accelerated Reader programs
Purchases to 70% LAR 4-4.5. If you are using software that is approved for general use upon receipt of the device or instructional material and are reader and according that the device are not purchased for use as "computers" or defined in the regulations	Band or Orchestra instruments
Adaptive-specific peripherals for special needs (COP specified)	
Books, large print materials	
Art, science materials (non-consumable) (e.g., art paper, clay, wood, including instruments not assigned to specific students, but used by multiple students in multiple classes in multiple years and used to interact with instructional content)	

\* Approved materials are those that are non-consumable and are used to address Kentucky Academic Standards.  
\*\*\* Not approved materials include consumables (in most cases) and equipment.  
Refer to Kentucky Administrative Regulations 201 KAR 3:011 (14) for the latest basis of this information.  
2017

Did you know that purchasing a subscription to the Kentucky Virtual Library (KYVL) is an allowable supplemental expense with textbook funds?

[www.kyvl.org](http://www.kyvl.org)

Did you know that **calculators, maps and globes** are allowable supplemental expenses with textbook funds?

## Updates

Language update for [Approved-Non Approved Supplementals Chart](#)

KDE policy advisors have recently updated the language of the Approved/Non-approved Supplementals Chart to allow for certain types of musical instruments (non-band/orchestra instruments; instruments used by multiple students similar to an elementary music class setting). The new language in the Approved Category is below:

*Art, music materials (non-consumable) (e.g. art prints, sheet music), including instruments not assigned to specific students, but used by multiple students in multiple classes in multiple years and used to interact with instructional content.*

**Note:** Band and orchestra instruments are still in the "Not Approved Category."

## Recent Questions from Districts

### Can mathematics workbooks be purchased with textbook funds?

Yes, if they are an essential part of an overall basal package purchase that includes the basal student resource. The workbooks cannot be purchased (with textbook funds) as a stand-alone purchase without the acquisition of the basal product they support. The workbooks can be purchased in subsequent years following the original basal purchase.

### Can we purchase Accelerated Reader (AR) with textbook funds?

No. Textbook funds cannot be used to purchase assessment/testing programs or classroom management programs.

### Can textbook funds be used to pay for administrative support?

No. Personnel services are not an allowable expense.

Find previous **Kentucky Textbook Adoption Updates** at this link:

<http://education.ky.gov/curriculum/books/Pages/Textbook-Adoption-Updates.aspx>

## State Evaluation Tools for Basal Purchases (print or digital)

The **Off-List Notification** process is required for all print or digital basal\* purchases **regardless of funding source** if the item is not from a current state multiple list. Since there are no current state multiple lists, all basal purchases apply.

Below are direct links to the basal evaluation tools to be used for each subject area for the Off-List Notification process. You can also find these links on the [Off-List Notification web page](#).

- **ELA (K-2)** – revised 2013: <http://education.ky.gov/curriculum/books/Documents/ELA%20K-2%20Eval%20form%20September%2017%2c%202013.pdf>
- **ELA (3-12)** – revised 2013: <http://education.ky.gov/curriculum/books/Documents/ELA%203-12%20Eval%20form%20September%2017%2c%202013.pdf>
- **Science** – revised 2014: <http://education.ky.gov/curriculum/books/Documents/Science%20Eval%20Form%202014%20FINAL.pdf>
- **Mathematics K-8** – revised 2015: [http://education.ky.gov/curriculum/books/Documents/Mathematics%20Eval%20form%20\(K-8\)%20May%202015%20FINAL.pdf](http://education.ky.gov/curriculum/books/Documents/Mathematics%20Eval%20form%20(K-8)%20May%202015%20FINAL.pdf)
- **Mathematics 9-12** – revised 2015: <http://education.ky.gov/curriculum/books/Documents/Mathematics%20Eval%20form%20%289-12%29%20May%202015%20FINAL.pdf>
- **Arts** – revised 2015: <http://education.ky.gov/curriculum/books/Documents/Arts%20Eval%20Form%202015%20FINAL.pdf>
- **PL/CS/CTE** – revised 2016: <http://education.ky.gov/curriculum/books/Documents/plcs%20Eval%20form%202016%20-%20draft.pdf>
- **Social Studies** – revised 2016: <http://education.ky.gov/curriculum/books/Documents/Social%20Studies%20Eval%20Form%202016%20-%20DRAFT.pdf>
- **ESL**: <http://education.ky.gov/curriculum/books/Documents/ESL%20Eval%20From%202005-2011.pdf>
- **World Languages** – revised 2016: <http://education.ky.gov/curriculum/books/Documents/World%20Language%20Eval%202016%20-%20Draft.pdf>

\***basal**: an instructional resource that serves as the primary means of instruction in a content area for a grade level or course.

Are you interested in ratings of basal resources by other groups? Check out **edreports.org** for analysis/ratings of frequently purchased basal resources for ELA and Mathematics: <http://www.edreports.org/>



*This does not imply that KDE endorses these reviews, however they may be useful in your local evaluation process.*

Are you **retiring** this year? Are you **moving** to another district or **changing roles** in your district? Be sure to let me know so that I can keep our email distribution list for district textbook coordinators up-to-date!

[Kathy.Mansfield@education.ky.gov](mailto:Kathy.Mansfield@education.ky.gov)  
502-564-2106, ext. 4500

